



## Terms & Conditions

Please take a few minutes to read the T&Cs if you are using Evergreen Decor services.

The hirer agrees, by booking a party via email, phone, Facebook messenger, Instagram, or by any other means, that they accept the Terms and Conditions and all persons using our equipment do so at their own risk.

### 1. Hiring Charges

- 1.1. Provisional bookings will be held for 3 days before the security deposit is due. If a deposit is not paid during that time the date will be made available again.
- 1.2. Bookings are confirmed once a security deposit has been received. Deposit amount is £50.
- 1.3. The full balance is due 14 days before the party date. At this time numbers, theme and any extras will be confirmed. After this time changes cannot be made.
- 1.4. The security deposit will be refunded within 48 hours after the event following inspection of equipment and accessories.
- 1.5. The cost includes delivery (within a 10-mile radius of G72 7FZ), assembly, styling and collection the following day. Delivery outside of this radius will be charged at £1 per mile.
- 1.6. We do everything possible to ensure set up and collect is at the agreed time however delays may occur due to severe traffic problems, road closures or accidents.
- 1.8. All prices are subject to change however prices quoted at time of booking will be honoured.
- 1.9. Equipment and themes seen in photography may be subject to change.



## **2. Cancellation Policy**

- 2.1. Bookings can be changed up to 14 days before the original date and must be mutual between the customer and Evergreen Decor. This is subject to availability of dates and themes already booked.
- 2.2. Bookings cancelled before 14 days of the party date will result in loss of the security deposit.
- 2.3. For bookings cancelled within 14 days of the party Evergreen Decor have the right to charge the hirer 50% of the total package price.
- 2.4. Force Majeure — Evergreen Decor will not be liable for any Act of God including, but not limited to, violent wind storm, fire, flood, rain or natural disaster, sabotage, government sanction or global pandemic.

## **3. Setting up**

- 3.1. The hirer must be present at the agreed time for set up and collection of the equipment.
- 3.2. The hirer must ensure that the area for setting up is free of furniture prior to our arrival and is clean (dirt and dust free) and is ready for the party to be set up and styled.
- 3.3. The hirer is responsible for all equipment while in their care. The equipment must be in an area that is able to be secured or supervised at all times.
- 3.4. The set up and take down of equipment must only be performed by a member of the Evergreen Decor team.
- 3.5. If a luxe picnic is booked for outside use, there must be enough room to set it up indoors if the weather turns.
- 3.6. It is the hirers responsibility to ensure equipment is put under cover if it should rain during the party.

#### **4. Damage to equipment**

4.1. Any damage to the equipment will result in loss of the security deposit either in part or fully. This includes heavy stains to any of the equipment including teepee, rugs and all soft furnishings.

4.2. We kindly ask that pets be kept well away from the equipment at all times. This is to ensure pet hair is not left on equipment causing reactions to those with allergies.

4.3. If the cost to replace the damaged or missing items exceeds the value of the security deposit an additional invoice will be issued for immediate payment. A breakdown of replacement charges is as follows:

Broken/Damaged/Stained Teepee	£30
Broken/Missing Fairy Light	£5
Broken/Missing Floral arrangements	£40
Damaged/Missing/Stained Cushion	£15
Broken/Missing vases	£10
Damaged picnic tables	£45
Damaged/missing jute rug	£40
Damaged/missing peacock chair	£100

#### **5. Safety**

5.1. It is the responsibility of the hirer to ensure that children are properly supervised at all times during the party. The hirer is responsible for the care and safety of all children at the party.

5.2. Evergreen Decor are not responsible for the care and safety of the children and cannot be held responsible for any injury caused to a child/adult during the party.

5.3. Evergreen Decor accept no responsibility to damage to the hirers home or possessions while hosting a party.

5.4. It is the hirers responsibility to inform guests accordingly of these Terms and Conditions.